



GRE / GMAT REIMBURSEMENT PROCESS

Fort Carson Education Center
1675 Long St, Bldg 1117
(719) 526-2124

The Graduate Record Exam (GRE) General Test and the Graduate Management Admission Test (GMAT) are not administered at the Education Center, but are administered at off-post civilian testing sites.

Service Members must self-register and pre-pay for these exams and must ensure that they meet the reimbursement eligibility requirements outlined below. To receive reimbursement, Service Members will bring their **OFFICIAL SCORE REPORT** (not the print out from the testing center) to the Education Center, Room 150. A DANTES Test Control Officer will then complete the appropriate DANTES reimbursement form. **Within 90 days of the test date**, the Service Member will mail the completed form along with a copy of the official score report to the appropriate agency. Forms arriving after the 90-day deadline will not be honored.

To be eligible for reimbursement a Service Member must:

- At the time of testing, possess a current "Armed Forces of the United States", identification card.
- Never have taken a DANTES-funded GRE exam / GMAT paper-based or GMAT Computer Adaptive Test (CAT) examination (you are only eligible for one reimbursement of each exam).
- Be applying to or enrolled in a graduate school requiring the examination or fulfilling a legitimate Service requirement.
- Agree to apply for reimbursement **within 90 days** of testing.

NOTE: Civilians are not eligible for reimbursement.

SPECIAL INFORMATION	GRE	GMAT
Cost:	\$185	\$250
Register online at:	www.ets.org/gre	www.mba.com
Closest Testing Site to Ft Carson:	Prometric Testing Center/ Leader Quest 2790 N Academy Blvd, Suite 238 (Corner of Maizeland and Academy) Colorado Springs, CO 80917 719-559-4587	Pearson Professional Centers-Pueblo CO 41 Montebello Road University Center Professional Building Suite 312 Pueblo, Colorado 81001 719-545-6376
Free Preparation Information:	GRE PowerPrep II: www.ets.org/gre ; additional resources: www.petersons.com/dod	GMAT Prep Software: http://www.mba.com/ ; additional resources: www.petersons.com/dod
Exam FAQ:	http://www.ets.org/gre/faq	http://www.mba.com/the-gmat/answers-to-frequently-asked-questions.aspx
Reimbursement Method & Time:	Reimbursed to credit card within two billing cycles (if paid by card); or reimbursed by check within 8 weeks if paid by check.	Reimbursed to military pay bank account; allow at least 8 weeks.